

ANNUAL REPORT FOR THE YEAR 2010-2011

About the Institute :

I. Introduction :

The Food Craft Institute which was set up in Meghalaya was registered under Registration No. SR/FCH(m)-44/95 of 1995. The Institute was formally upgraded to an Institute of Hotel Management and Catering Technology and inaugurated on 20.11.2001 by Shri M.P. Bezbaruah IAS, the then Secretary, Ministry of Tourism, Government of India. The Institute was registered under the Society of Meghalaya under the registration of Societies Act vide No. SR/SOTMIOHM-44/95 of 1995 with revised memorandum of Association, Rules and Regulation and Bye Laws.

II. Aims & Objectives :

The objects for which the society is established are :

D. To establish and to carry on the administration and management of the Meghalaya Institute of Hotel Management herein after called for 'Institute' whose functions shall be :

a) to provide instruction and training in all the crafts and skills, all the branches of knowledge both theoretical and applied, and all the organisational and management techniques, which are required for the efficient functioning of the

as institutional feeding programmes in Schools, Industrial establishments and similar organisations;

b) to undertake and to associate itself with nutritional, extension and development work and to propagate

c) to provide

d) to assist in and associate itself with the efforts of the Central and State Government to popularise

e) to assist in and associate itself with the attempts of food research institutions, food scientists and food technologists to find effective and acceptable means of presenting their nutritional ideas through the development of suitable recipes and the planning of menus;

f) to prescribe courses of instruction, hold examinations and grant certificates, diplomas and other awards to persons;

g) to fix and demand such fees and other charges as may be laid down in the bye-laws;

h) to establish, maintain and manage halls and hostels for the residence of students and members of the staff;

i) to supervise and control the residence, to regulate the discipline of students of the Institute and to make arrangements for protecting their health, general welfare and cultural and corporate life;

j) to institute teaching in administrative, technical, ministerial and such other work as may be necessary and to make appointments to the posts created therefore and in accordance with rules and bye-laws;

k) to institute and award fellowships, scholarships, exhibitions, loans, monetary assistance, prizes and medals in accordance with the rules and bye-laws; and

l) to seek affiliation with universities or other appropriate academic or Governmental bodies or institutions, and obtain the recognition of its courses of instruction, its examinations, its diplomas, certificates and other awards by the appropriate educational authorities.

ii) to give pensions, gratuities or charitable aid to the teachers, staff and other employees or ex-employees of the Society or to their wives, children or dependents.

ENGLISH SECTION

ANNUAL REPORT FOR THE YEAR 2010-2011

About the Institute :**I. Introduction :**

The Food Craft Institute which was set up in Meghalaya was registered under Registration No. SR/FCI (m)-44/95 of 1995. The Institute was formally upgraded to an Institute of Hotel Management and Catering Technology and inaugurated on 20.11.2001 by Shri M.P. Bezbaruah IAS, the then Secretary, Ministry of Tourism, Government of India. The Institute was registered under the Society of Meghalaya under the registration of Societies Act vide No. SR/SOTMIOHM-44/95 of 1995 with revised memorandum of Association, Rules and Regulation and Bye Laws.

II. Aims & Objectives :

1. The objects for which the society is established are :

i) To establish and to carry on the administration and management of the Meghalaya Institute of Hotel Management herein after called for 'Institute' whose functions shall be :

a) to provide instruction and training in all the crafts and skills, all the branches of knowledge both theoretical and applied, and all the organisational and management techniques, which are required for the efficient functioning of the catering establishments of all kinds, as well as institutional feeding programmes in Schools, Industrial establishments and similar organisations;

b) to undertake and to associate itself with nutritional extension and development work and to propagate economy in the handling and utilisation of food stuff;

c) to provide instruction and training in development of skills and techniques for hospitality industry as development of Tourism;

d) to assist in and associate itself with the efforts of the Central and State Government to popularise wholesome non-cereal foods, particularly protective foods, a view to the diversification of the ordinary Indian diet and the enrichment of its nutritional contents;

e) to assist in and associate itself with the attempts of food research institutions, food scientists and food technologists to find effective and acceptable means of presenting their nutritional ideas through the development of suitable recipes and the planning of menus;

f) to prescribe courses of instruction, hold examinations and grant certificates, diplomas and other awards to persons;

g) to fix and demand such fees and other charges as may be laid down in the bye-laws;

h) to establish, maintain and manage halls and hostels for the residence of students and members of the staff;

i) to supervise and control the residence, to regulate the discipline of students of the Institute and to make arrangements for promoting their health, general welfare and cultural and corporate life;

j) to institute teaching in administrative, technical, ministerial and such other work as may be necessary and to make appointments to the posts created therefore and in accordance with rules and bye-laws;

k) to institute and award fellowships, scholarships, exhibitions, loans, monetary assistance, prizes and medals in accordance with the rules and bye-laws; and

l) to seek affiliation with universities or other appropriate academic or Governmental bodies or institutions, and obtain the recognition of its courses of instruction, its examinations, its diplomas, certificates and other awards by the appropriate educational authorities.

ii) to give pensions, gratuities or charitable aid to the teachers, staff and other employees or ex-employees of the Society or to their wives, children to her or dependents;

- iii) to make payments towards insurance and form and contribution to provident and benefit funds for the benefit of any person employed by the society or of the wives, children or other relatives or dependents of such person;
- iv) to acquire, hold and dispose of property in any manner whatsoever provided that the prior approval of the Central and State Government of Meghalaya is obtained in the case of acquisition or disposal of immovable property;
- v) to deal with any property belonging to or vested in the society in such manner as the society may deem fit for advancing the functions of the Institute;
- vi) to borrow and raise money with or without security or on the security of any mortgage, charge or hypothecation or pledge of and over all or any of the immovable properties belonging to the Society or in any other manner whatsoever;
- vii) to build, construct and maintain houses, hostels, schools or other buildings, and alter, extend, improve, repair, enlarge or modify the same including any existing building and to provide and equip the same with light, water, drainage, furniture, fittings, instruments, apparatus and appliances and other things for the use to which such buildings is to be put up or held;
- viii) to construct or otherwise acquire, lay out, repair, extend, alter, enlarge, improve and use any land, recreation or playgrounds, parks and other immovable property belonging to or held by the Society;
- ix) to start, conduct, print, publish and exhibit any magazines, periodicals, newspapers, books, pamphlets or posters that may be considered desirable for the promotion of the objects of the Society;
- x) to create and maintain a fund to which shall be credited;
 - a) all money provided by the Central and State Governments;
 - b) all fees and other charges received by the society;
 - c) all money received by the Society by way of grants, gifts, donations, benefactions bequests or transfers; and
 - d) all money received by the Society in any other manner or from any other sources;
- xi) to deposit all money credited to the Fund created and maintained under Sub-Clause 'x' in such banks or to invest that in such manner as the Society may decide;
- xii) to draw, make, accept endorse and discount cheques, notes or other negotiable instruments, and for these purpose to sign, execute and deliver such assurances and deeds as may be necessary;
- xiii) to put any of the funds belonging to the Society or out of any particular part of such funds the expenses incurred by the society from time to time including all expenses incidental to the formation of the society and management and administration of the foregoing objects including all rents, rates, taxes, outgoing and the salaries of the employees;
- xiv) to do such lawful acts, deeds or things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the society.

III. Facilities :

The Institute at present is functioning from its temporary premises located at Bishop Cotton Road, Shillong. There are two Kitchens attached to the Institute. The Institutes has more than six class rooms for holding classes. Besides it is equiped with computer labs with internet facilities and Library. The Institute is also having a Training Centre to add more skills to the students.

IV. Managment :

The Board of Governors has been vested with the powers for the general superintendence, direction and control of the IHM.

I Constitution of the Board – incumbents on 31/3

The members of the Board shall be the same as the members of the Society.

MEMBERSHIP : The Society shall consists of the following members :

- (a) A Chairman nominated by the Central Government.
- (b) Three representatives of the State Government of Meghalaya one being the Director of Technical Education and Training, Government of Meghalaya, ex-officio or if there be no such person the officer who is for the time being; the administrative head of the department which is in charge of technical education; whether in addition to other functions or otherwise.
- (c) Four representatives of the Central Government. One of them being FA to the Department of Tourism or his nominee.
- (d) An expert on catering technology to be nominated by the Central Government.
- (e) Two persons from the Hotel Industry to be nominated by the Central Government.
- (f) The Principal of the Institute, ex-officio.
 - (ii) The Central Government may at any time appoint any other person to be a member of the Society.

The Board in its 10th meeting of the IHM Shillong held on 24th October 2008 has advised to maintain 11 members only as follows :

- 3 (Three) Members from the Ministry of Tourism, Government of India.
- 1 (One) Member from National Council for Hotel Manangement, Noida.
- 4 (Four) Members from the Government of Meghalaya.
- 1 (One) Member as Technical Expert.
- 2 (Two) Members from the Industry.

The Members as of 31.3.2009 are as follows :

1.	Commissioner & Secretary Tourism Government of Meghalaya.	-	Chairman
2.	Additional Director General, Ministry of Tourism, Govt. of India	-	Member
3.	Financial Adviser, Ministry of Tourism, Govt. of India	-	Member
4.	Director (A&F), NCHMCT, New Delhi.	-	Member
5.	The Commissioner & Secretary Government of Meghalaya. Finance Department.	-	Member
6.	The Principal, IHMCTAN, Guwahati.	-	Member
7.	The Director Higher & Technical Education. Government of Meghalaya.	-	Member
8.	Director of Tourism Government of Meghalaya.	-	Member
9.	Regional Director (North East) India Tourism, Govt. of India.	-	Member
10.	Managing Director Hotel Polo Towers, Shillong.	-	Member
11.	Managing Director, Hotel Alpine Continental, Shillong.	-	Member

12. Shri V. Kumar - Member Secretary
Principal,
IHMCTAN, Shillong.

II The Faculty and staff in position on 31/3/2010

Faculty		Staff	
Principal	- 1	Accounts Officer	- 1 (Contract)
Lecturer	- 1	UDC	- 1
Asstt. Lecturer	- 3 (Regular)	LDC	- 1
Asstt. Lecturer	- 3 (Contract)	PA to Principal	- 1
		Driver	- 1
		Peon	- 2
		LDC	- 1 (Contract)
		Helpers	- 8

III MEETINGS OF THE BOARD AND EXECUTIVE COMMITTEE :

During the financial year 2010-2011, 1 (one) meetings of the Board of Governors was held on the 20th September 2010.

The 2nd Executive Committee Meeting was held on the 29th March 2011.

IV. COURSES OFFERED :

- 3 (three) years B.Sc in Hospitality and Hotel Administration. The total intake strength through JEE is 42, 10 (ten) additional seats through State Quota (Government of Meghalaya) and 14 (fourteen) additional seats through North East Quota (2 seats from each state including Sikkim).
- 1½ yrs Trade Diploma in Food Production – The intake is 30 (thirty)
- 1½ yrs Craftmanship Course in Food Production.

V ADMISSION PROCEDURE :

(a) For 3 (three) years B.Sc in Hospitality and Hotel Administration the admission procedure are as follows :

- through All India Joint Entrance Examination
- For State Quota seats and North East Council Seats – nomination by the respective State Governments concerned

(b) 1½ yrs Trade Diploma in Food Production – Direct admission

Eligibility, age, qualification are as follows :

Sl. No.	Course	Duration	Qualification
1.	3 (three) years B.Sc in Hospitality and Hotel Administration	3 years	10+2 or equivalent
2.	Diploma in Food Production	1½ yrs	10+2 or equivalent

Age-22 years relaxable by 3 years for SC/ST

Reservation-As per Govt. of India policy

VI DEGREE/DIPLOMAS/CERTIFICATES AWARDED :

Sl. No.	Course	Academic Year	Total No. of Students
1	3 rd year of 3 year B.Sc in Hospitality and Hotel Administration	2008-2009	15 nos
2	One and Half year Diploma in Food Production	2009-2010	14 nos

VII EXAMINATIONS/RESULT :

1 Result 2010-11 :

THIRD YEAR

Total No. of Students on Roll	-	48
Total appeared	-	49 (1 external)
Pass	-	40
Reappear	-	09
Total Promoted %	-	100%

SECOND YEAR

Total No. of Students on Roll	-	41
Total appeared	-	41
Pass	-	41
Reappear	-	NIL
Total Promoted %	-	100%

THIRD SEMESTER

Total No. of Students on Roll	-	41
Total appeared	-	41
Pass	-	41
Reappear	-	NIL
Total Promoted %	-	100%

SECOND SEMESTER

Total No. of Students on Roll	-	44
Total appeared	-	44
Pass	-	35
Reappear	-	09
Total Promoted %	-	100%

FIRST SEMESTER

Total No. of Students on Roll	-	44
Total appeared	-	44
Pass	-	30
Reappear	-	14
Total Promoted %	-	100%

Admission this academic session 2011-2012 in 1st Semester of 3 year BSc in Hospitality and Hotel Administration

Intake	Admn. Taken through JEE Counseling					Admn. Of NEC, Forgn Ntnl & State reserved if any			Total
	Gen	SC	ST	OBC	PH	NEC	STATE QUOTA	RESIDUAL SEATS	
49	07	NIL	02	NIL	NIL	04	08	15	36

VIII INNOVATIONS/GOOD PRACTICES :

1. The IHM Training Centre is being run by students under the supervision of faculty which makes a brigade from 1st years to 3rd years.
2. To create real situations during practical the Institute has taken over the NEC Guest house which is also run by students.
3. The Institute is making efforts to make the Drive-In-Restaurant functional by conducting Hunar Se Rozgar

12. for the unemployed youth of Mawkdok Village to develop their skill.
4. The Institute provided Catering Services at Assam Rifles during the visit of Chief of Army Staff.
5. The North East Council Secretariat Government of India has selected IHM Shillong to evaluate the Tourism projects pertaining to Meghalaya.

IX STATUS RELATING TO COURT CASES : NIL

STATUS OF AUDIT PARAS : The replies to the audit paras for the period have been furnished but not corresponding replies for settlement of the audit objections have been received from Internal Audit so far.

X IMPLEMENTATION OF THE RIGHT TO INFORMATION ACT 2005 :

(a) Particulars of CAPIO, CPIO Appellate Authority

Assistant Public Information Officers :

SlNo.	Name	Designation	STD Code	Ph. No.		Fax	Email	Address
				Office	Home			
1.	Smt. Balabynta Kharshiing	Lecturer	0364	2501616		2501616	ihmctan.shillong@gmail.com	Institute of Hotel Management Catering Technology & Applied Nutrition, 'Lumpyngad' Bishop Cotton Road, Shillong 793001
2.	EAC, Sohra							
3.	EAC, Nongstoin							
4.	EAC, Mairang							
5.	EAC, Mawkyrwat							
6.	EAC, Mawshynrut							
7.	Asstt. Manager, Orchid Lake Resort, Umiam							
8.	EAC Nongpoh							
9.	EAC, Patharkhmah							
10.	Tourist Officer, Jowai							
11.	EAC, Khliehriat							
12.	EAC, Amlarem							
13.	Deputy Director Tura							
14.	EAC, Ampati							
15.	EAC, Dadengiri							
16.	EAC, Williamnagar							
17.	EAC, Resubelpara							
18.	Tourist Officer Baghmara							

Public Information Officers :

SlNo.	Name	Designation	STD Code	Ph. No.		Fax	Email	Address
				Office	Home			
1.	Shri Vijay Kumar	Principal	0364	2503505		2501616	ihmctan.shillong@gmail.com	Institute of Hotel Management Catering Technology & Applied Nutrition, 'Lumpyngad' Bishop Cotton Road, Shillong 793001

Department Appellate Authority :

SlNo.	Name	Designation	STD Code	Ph.No.		Fax	Email	Address
				Office	Home			
1.	Smt. R. V. Suchiang	Commissioner & Secretary to the Govt. of Meghalaya, Tourism & Chairperson IHMCTAN	0364	2210132				Additional Secretariat Building

(c) The number of applications/appeals received, fee collected, etc., (information to be brought out in the proforma enclosed)

XI STATUS OF AUDIT PARAS :

The replies to the audit paras for the period 02.05.2011 to 05.05.2011 have been furnished but no corresponding replies for settlement of the audit objections have been received from Internal Audit so far.

Statement showing conduct of training programmes under CBSP Hunar Se Rozgar scheme and the expenditure incurred thereon

Sl. No.	Title of the course	Duration	Dates	Number of participants	Expenditure incurred	How met
1	8 weeks in Food Production	8 weeks	29.07.2010 to 05.09.2010	25	3,03,520.00	From Grant-in-aid released by Ministry of Tourism, Government of India
2	8 weeks in Food Production	8 weeks	07.01.2011 to 16.03.2011	23	3,40,125.00	- do -
3.	8 weeks in Food Production	8 weeks	07.01.2011 to 16.03.2011	27	3,13,513.00	- do -
4.	8 weeks in Food Production	8 weeks	07.01.2011 to 16.03.2011	26	4,01,798.00	- do -

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION

LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001

QUATERLY PROGRESS REPORT ON COURT CASES FOR THE QUARTER ENDING ON 31.3.10 NAME OF THE INSTITUTE IHM SHILLONG

ANNEXURE-III
(Annexure to item XX)

S.No.	Case title OA/WP No	Subject matter of the case (in not more than 100 words)	Stage of the case	Whether any delay in filing papers	If reply to (5) is yes, the reasons threfore	Whether any interim order passed	If yes, the stage of implementation (specify if there is any delay)	Whether final order passed	If yes, the brief summary thereof & stage of implementation	Gist of implementation & whether the MoT has been apprised	In case the order is appealed against, whether MoT's approval thereof obtained
1	2	3	4	5	6	7	8	9	10	11	12
- NIL -											

Susanta Roy & Co.
Chartered Accountants

Embassy Hotel (1st Floor)
A.C. Lane, Police Bazar
Shillong – 793001
☎ : Office : 2229924
9436103100

Auditors' Report

We have audited the annexed Balance Sheet of the INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION : LUMPYNGAD: BISHOP COTTON ROAD: SHILLONG-793001, Main account as on 31st March 2011 and the annexed consolidated Income & Expenditure Account for the year ended on that date. These financial statements are the responsibility of the Institute's governing body. Our responsibility is to express an opinion on these financial statements based on our audit.

We have conducted our audit in accordance with the standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining on a test check basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our Audit provides a reasonable basis for our opinion.

We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.

In our opinion, the institute has maintained proper books of accounts as required by law and as appears from our examination of those books.

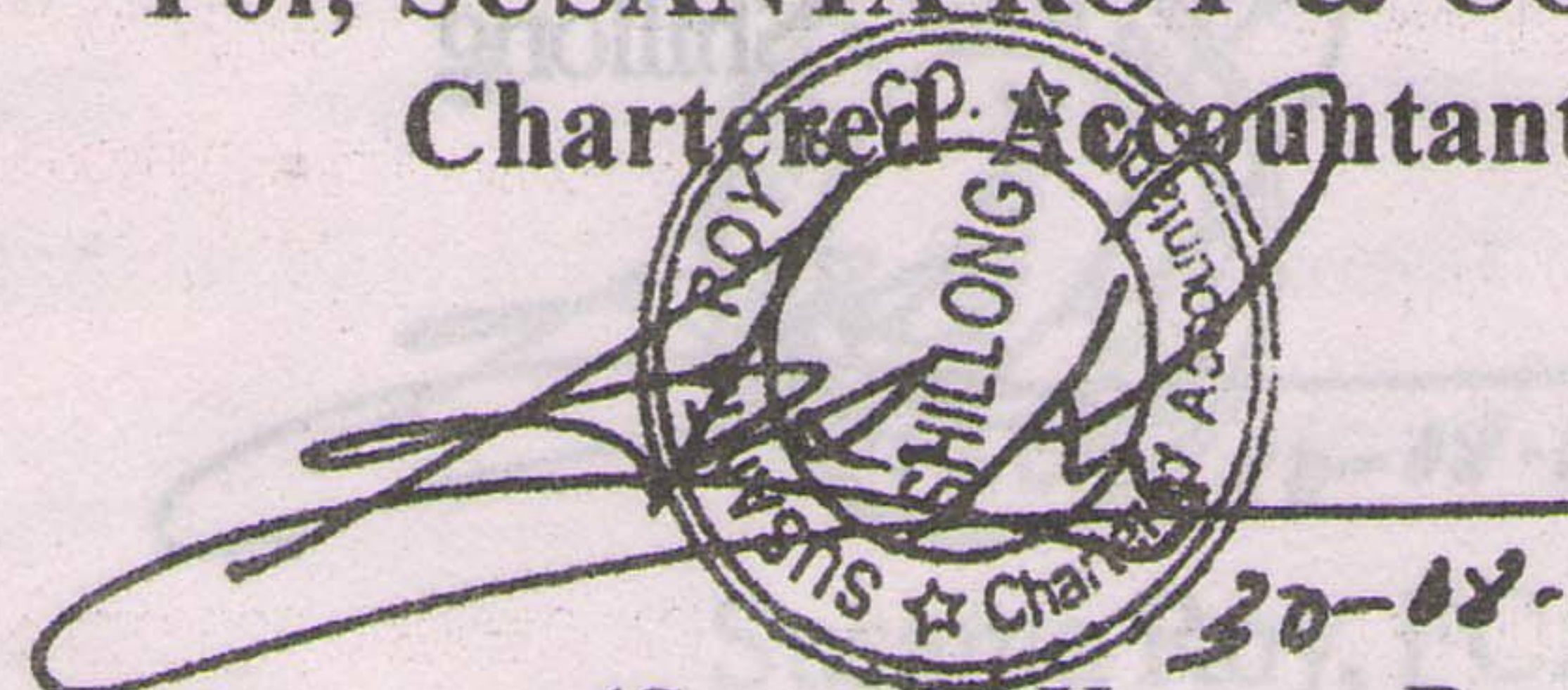
In our opinion and to the best of our knowledge and information and according to the explanations given to us and as shown by the books of accounts, we report that:

- i. The books of accounts as maintained by the Institute require improvement as far as creation of separate accounting heads for distinguishing between capital and revenue items of expenditure.
- ii. Interests on Fixed deposits have been accounted for on realization basis.
- iii. Transactions of activities carried out on behalf of IGNOU and JEE needs to be separately maintained.
- iv. The Institute deducts from its staff's salaries certain sums of money on account of their retirement benefits, which are being regularly remitted to a savings bank account held with Vijaya Bank, Shillong. However, the Institute must follow the provisions of the Provident Fund Act.
- v. The physical implementations of Civil Construction were not verified by us.
- vi. The Institute also has a separate CBSP account including bank which is not incorporated in the above account. Funds are taken from CBSP account to the Main account in case of necessity and subsequently refunded. The net balance of CBSP account is shown as advance with CBSP.

Subject to the above and read with the notes thereon, the said account gives a true and fair view:-

- (i) in the case of the Balance Sheet, of the state of the affairs of the Institute as at 31st March, 2011
and
- (ii) in the case of the Income and Expenditure account of the surplus of the Institute for the year ended on that date.

For, SUSANTA ROY & CO.
Chartered Accountants


(Susanta Kumar Roy)

Date-30th August, 2011
Place-Shillong

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001**

INSTITUTE'S MAIN ACCOUNT

Balance Sheet as at March 31, 2011

(Amounts in Indian Rupees)

CORPUS/CAPITAL FUND AND LIABILITIES	Schedule	Curent Year	Previous Year
Corpus/Capital Fund	1 & 1A	2331756.43	6675832.85
Reserves and Surplus	2	1156076.32	1094356.10
Deferred Income	2A	142309314.03	58828947.80
Earmarked/Endowment Fund	3	222867.23	222867.23
Current Liabilities & Provisions	4	1733510.00	1353981.00
TOTAL		147753524.01	68175984.98

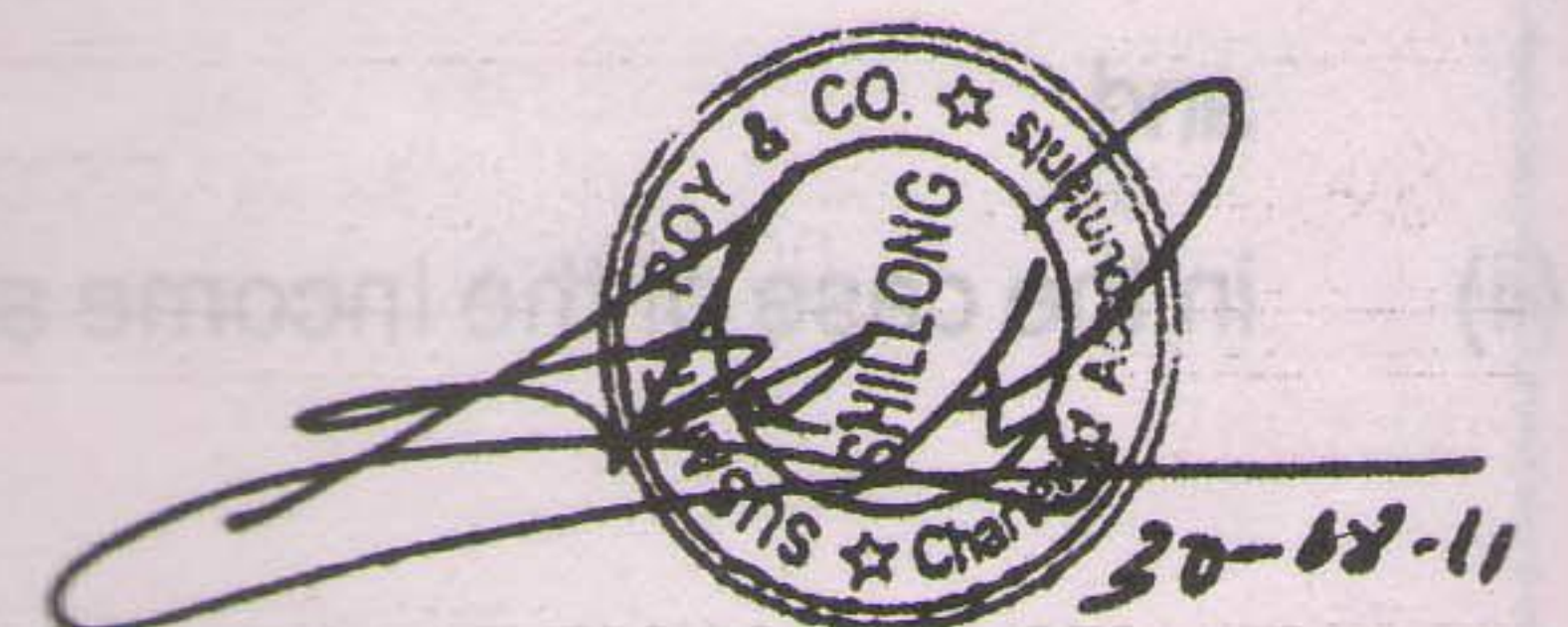
ASSETS	Schedule	Curent Year	Previous Year
Fixed Assets	5	142309314.03	58828947.78
Investments-Earmarked/Endowment Funds	6	720816.00	720816.00
Investments-Others	7	0.00	0.00
Current Assets, Loans and Advances	8	4723393.98	8626221.20
Miscellaneous Expenditure (to the extent not written off or adjusted)	9	0.00	0.00
TOTAL		147753524.01	68175984.98

	Schedule
SIGNIFICANT ACCOUNTING POLICIES	24
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	25

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants

R. V. Suchanig
Chairman
IHMCTAN
Shillong

[Signature]
Principal
IHMCTAN
Shillong



Susanta Roy, FCA
Proprietor

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001
INSTITUTE'S MAIN ACCOUNT

Income and Expenditure Account for the year ended on 31st March, 2011

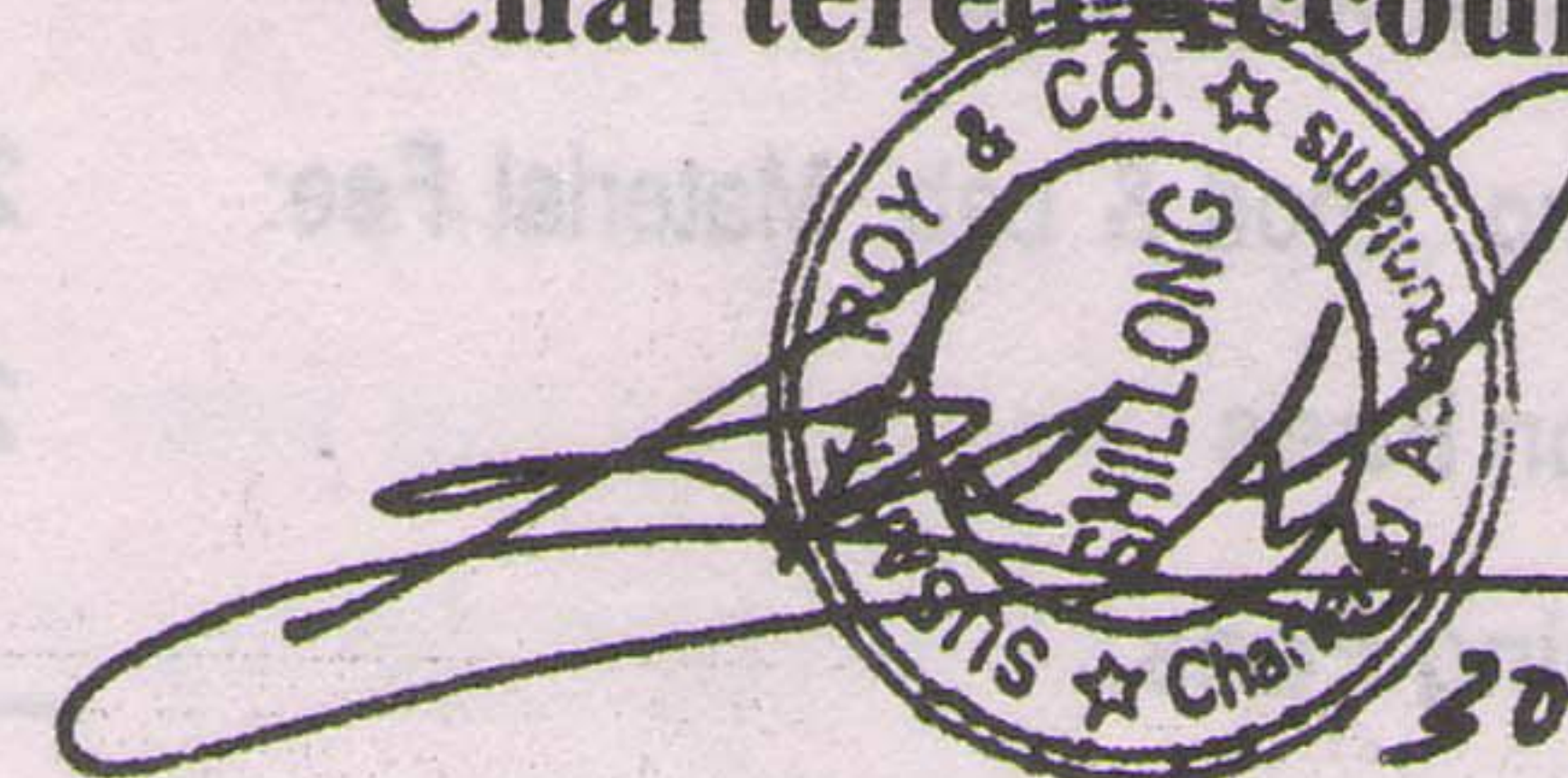
(Amounts in Indian Rupees)

INCOME	Schedule	Curent Year	Previous Year
Grants-in-Aid/Subsidies	10	2927513.00	2954000.00
Academic Receipts	11	9250586.00	9853770.00
Income from Sales/Service	12	175803.00	145879.00
Income from Investments	13	0.00	0.00
Interest Earned	14	266835.00	911619.00
Other Income	15	3293203.77	4315263.00
TOTAL (A)		15913940.77	18180531.00
EXPENDITURE	Schedule	Curent Year	Previous Year
Establishment Expenses	16	5168028.00	5815241.00
Operational Expenses	17	1891970.00	2081212.00
Academic Expenses	18	2092180.00	670960.00
Administrative Expenses	19	2870870.00	1932994.00
Grants, Subsidies, etc. given to other organisations	20	0.00	0.00
Interest	21	0.00	0.00
Other Expenses	22	0.00	0.00
Depreciation	23	3273690.77	3532936.78
TOTAL (B)		15296738.77	14033343.78
Balance being excess of Income over Expenditure/ (excess of Expenditure over Income) (A-B)		617202.00	4147187.22
Transfer to Special Rerve		0.00	0.00
Transfer to/from General Reserve		61720.20	414718.72
BALANCE BEING SURPLUS/DEFECIT CARRIED TO CAPITAL FUND		555481.80	3732468.50
SIGNIFICANT ACCOUNTING POLICIES	24		
CONTINENT LIABILITIES AND NOTES ON ACCOUNTS	25		

R.V. Suchong
 Chairman
 IHMCTAN
 Shillong

Dipankar
 Principal
 IHMCTAN
 Shillong

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants



Susanta Roy, FCA
 Proprietor

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001
INSTITUTE'S MAIN ACCOUNT**

Receipts and Payment Account for the year ended on 31st March, 2011

(in Indian Rupees)

Receipts	Amount	Amount	Payments	Amount	Amount
Opening Balances			Payments during the year		
1. Cash (Other than Imprest)	500.00		O/s Auditor's Remuneration		11030.00
2. Imprest Cash	6479.00		Professional Tax Paid:-		
3. SBI- A/c 1977	2701036.58		a. Outstanding	32810.00	
4. SBI- A/c 1988	3681060.40		b. Current Year's	<u>30020.00</u>	62830.00
5. Vijaya Bank- A/c 8305	<u>741431.00</u>	7130506.98	TDS Paid		121139.00
Receipts during the year			Security Deposit Released		84679.00
Advance College Fees		21450.00	Payment to Sundry Creditors		15000.00
Advance Hostel Fees		10422.00	Purchase/Construction of Assets:-		
Deposits from Students-Caution Fees		43300.00	a. Books and Periodicals	54286.00	
Deposits from Students-Hostel Caution Fees		24000.00	b. Addition to Boundary Wall	82600000.00	
Earnest Money Received		6000.00	c. Addition to Superstructure of Current IHM Campus	14917.00	
IGNOU Fee Received		388650.00	d. Addition to Superstructure of Current IHM Campus of Training Centre	1480417.00	
IGNOU Fee Payable		6100.00	e. Construction of Mawdok Cafeteria	36588.00	
Security Deposit Received		5000.00	f. Computer and Peripherals	95350.00	
Miscellaneous Receipt from Training Centre		2131.00	g. Furniture, Fixtures & Fittings	1528810.00	
IGNOU Remuneration Received		9270.00	h. Kitchen Equipments	571516.00	
Academic Receipts during the year:-			i. Office Equipments	56690.00	
a. Admission Fees	57350.00		j. Additions to Water Supply Equipments	<u>101949.00</u>	86540523.00
b. Examination Fees	404000.00		Advance to CBSP Program		152000.00
c. Fines	33175.00		Advances during the year:-		
d. Hostel Fees	1933416.00		a. Purchase of Equipments	15000.00	
e. IAF & ITBP Training Fees	15000.00		b. Campus Interviews & Recruitment	16000.00	
f. Inst. Local Fees	1700.00		c. Festival Advance	9000.00	
g. Miscellaneous Fees	43450.00		d. Leave Travel Advance	81877.00	
h. Operational Fees	2538200.00		e. Student Activities	25000.00	
i. Other Fees	114700.00		f. Travelling Advance	<u>20990.00</u>	167867.00
j. Registration Fees	2000.00		Fees Remitted to respective authorities:-		
k. Training, Food & Lab. Material Fee:	2005600.00		a. IGNOU Fee	412750.00	
l. Tuition Fees	2124900.00		b. Examination Fees	<u>167348.00</u>	580098.00
m. Training Fees	<u>9000.00</u>	9282491.00			

Grants Received during the year from:-

a. Ministry of Tourism, Govt. of India	85060470.00	
b. Institutional/Welfare Bodies	359078.00	
c. State Government	107965.00	85527513.00

Other Income 12931.00

Income and Interest 266835.00

Lunch Charges 7210.00

Income from Sale/Service 142560.00

Previous Year Current Year

Previous Year Current Year

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Academic Expenses 2050343.00

Operational Expenses 2294001.00

Administrative Expenses 2052131.00

Establishment Expenses:-

a. Children Education Allowance 34211.00

b. Honorarium to Guest Faculty 67200.00

c. Medical Reimbursement 136664.00

d. Salaries, Wages & Allowances 5001603.00

e. Tuition Fee Allowance 23570.00

f. Uniform Expenses 62525.00 5325773.00

IGNOU Remuneration paid 12765.00

Contra Items:-

Partial Fees 30100.00

Advance Hostel Fees 47960.00 78060.00

Receivable from Mr. Khongwar 635.00

Closing Balances

1. Cash (Other than Imprest) 13660.00

2. Imprest Cash 35903.00

3. SBI- A/c 1977 132786.58

4. SBI- A/c 1988 2053862.40

5. Vijaya Bank- A/c 8305 1101284.00 3337495.98

102886369.98 102886369.98

R. V. Suchanig
Chairman
IHMCTAN
Shillong

Principal
IHMCTAN
Shillong

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants



Susanta Roy, FCA
Proprietor

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001
INSTITUTE'S MAIN ACCOUNT
SCHEDULES TO BALANCE SHEET AS ON MARCH 31, 2011

(Amounts in Indian Rupees)

SCHEDULE 1-CORPUS/CAPITAL FUND	Current Year	Previous Year
Balance at the beginning of the year	6675832.86	19006403.35
Less: Earlier years Profits treated as investment in the Institute's Main Account	745501.22	
Add: Contribution towards corpus/capital fund	82600000.00	0.00
Less: Amount transferred to earmarked funds	86754057.00	16050389.00
Balance of Net Income/(Expenditure) transferred from the Income and Expenditure Account	555481.80	3732468.50
Other Adjustments	0.00	(12650.00)
BALANCE AS AT THE YEAR END	2331756.43	6675832.85
SCHEDULE 1A-CAPITAL FUND-ADDITIONS DURING THE YEAR	Current Year	Previous Year
Opening balance of Grants-in-Aid	0.00	0.00
Add : Receipts during the year	0.00	0.00
Total	0.00	0.00
Less : Utilized for capital expenditure	0.00	0.00
Closing balance carried forward	0.00	0.00
SCHEDULE 2- RESERVES AND SURPLUS :	Current Year	Previous Year
1. Capital Reserve :		
a. As per last Account	0.00	0.00
b. Addition during the year	0.00	0.00
c. Less : Deduction during the year	0.00	0.00
d. Balance carried forward	0.00	0.00
2. General Reserve :		
a. As per last Account	1094356.10	679637.40
b. Addition during the year	61720.00	414718.70
c. Less : Deduction during the year	0.02	0.00
d. Balance carried forward	1156076.32	1094356.10
3. Revaluation Reserve :		
a. As per last Account	0.00	0.00
b. Addition during the year	0.00	0.00
c. Less : Deduction during the year	0.00	0.00
d. Balance carried forward	0.00	0.00
4. Special Reserve :		
a. As per last Account	0.00	0.00
b. Addition during the year	0.00	0.00
c. Less : Deduction during the year	0.00	0.00
d. Balance carried forward	0.00	0.00
TOTAL(1d+2d+3d+4d+5)	1156076.32	1094356.10

SCHEDULE 2A- DEFERRED INCOME:

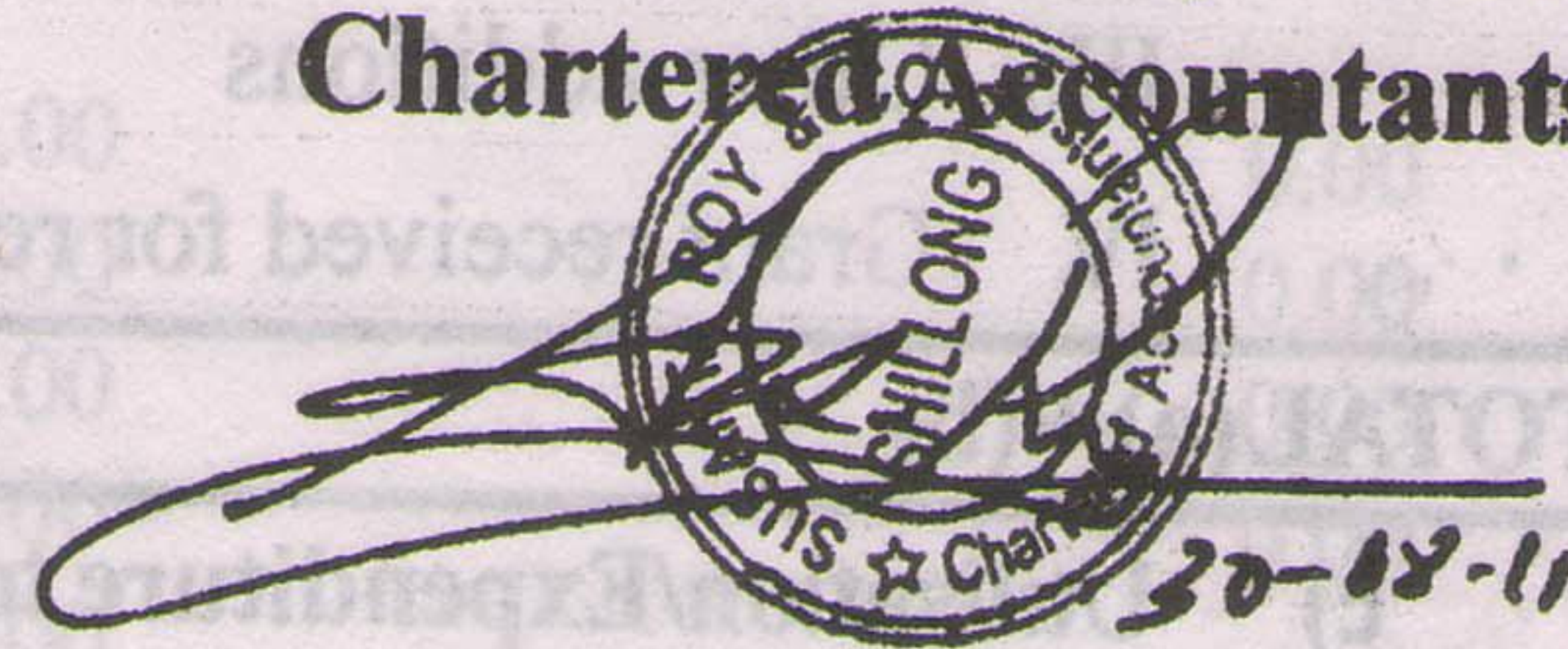
	Current Year	Previous Year
a. Opening Balance	58828947.80	40687810.96
b. Addition during the year	86754057.00	19651552.00
c. Transferred to Income and Expenditure Account during the year	3273690.77	3532936.78
d. Transferred to Earmarked Funds	0.00	228205.80
e. Transfer from Capital Account- Depreciation on Building	0.00	(2250727.42)
f. Balance carried forward	142309314.03	58828947.80

R. V. Suchang

Chairman
IHMCTAN
Shillong

Dijyankar
Principal
IHMCTAN
Shillong

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants



Susanta Roy, FCA
Proprietor

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001
INSTITUTE'S MAIN ACCOUNT
SCHEDULES TO BALANCE SHEET AS ON MARCH 31, 2011**

(Amounts in Indian Rupees)

SCHEDULE 3-EARMARKED/ENDOWMENT FUNDS:	Current Year	Previous Year
a) Opening balance of Funds :	222867.23	2936442.23
b) Additions during the year		
I. Donation/Grants/Endowments	0.00	0.00
II. Income from investments made of the funds	0.00	0.00
III. Other additions	0.00	16335977.00
IV. Grant received for repairs and renovations of Training Centre	0.00	602000.00
TOTAL(a)+(b)	222867.23	19874419.23
c) Utilisation/Expenditure towards objective of Funds		
I. Capital Expenditure		
Fixed Assets	0.00	19651552.00
Others		0.00
Total	0.00	19651552.00
II. Revenue Expenditure		
Salaries, Wages and allowances, etc.	0.00	0.00
Scholarships and prizes	0.00	0.00
Others	0.00	0.00
Total	0.00	0.00
TOTAL cI + cII	0.00	19651552.00
NET BALANCE AT THE YEAR END (a + b - c)	222867.23	222867.23

2. General Reserve		
a. As per last Account		679637.40
b. Addition during the year		414718.70
c. Less: Deduction during the year		0.00
d. Balance carried forward		1094356.10
3. Revaluation Reserve :		
a. As per last Account		0.00
b. Addition during the year		0.00
c. Less: Deduction during the year		0.00
d. Balance carried forward		0.00
4. Special Reserve :		
a. As per last Account		0.00
b. Addition during the year		0.00
c. Less: Deduction during the year		0.00
d. Balance carried forward		0.00
TOTAL (1d+2d+3d+4d+5)		1094356.10

SCHEDULE 4- CURRENT LIABILITIES AND PROVISIONS

	Current Year	Previous Year
A. CURRENT LIABILITIES		
1. Sundry Creditors :		
a) For Goods	0.00	0.00
b) Others	0.00	0.00
2. Advances Received :		
a) IGNOU	0.00	0.00
b) JEE	0.00	0.00
c) Hostel Fees	13382.00	47960.00
d) College Fees	21450.00	0.00
3. Deposits from students		
a) College caution fee	319055.00	275755.00
b) Hostel caution fee	150000.00	126000.00
4. Deposits-others (EMD, Security Deposits)	123516.00	30800.00
5. Statutory Liabilities : (GIS, GPF, ESIC, EPF)		
a) Ovedue	0.00	0.00
b) Others	0.00	0.00
6. Other current liabilities		
a) Excess Deduction of Computer Advance	0.00	0.00
b) Excess Deduction of GPF	8.00	0.00
7. Current Liabilities-Statutory Audit Fees	2250.00	
8. Scholarships due to Students	11030.00	11030.00
9. Bank overdraft in Bank Account	0.00	0.00
10. Remittances to IGNOU	0.00	0.00
11. Partial Fees Received (Pending Adjustment)	0.00	151350.00
12. Hostel fees of students channelised through the accounts of IHM	0.00	30100.00
13. Proceeds of sale of JEE Brochures	0.00	0.00
14. Professional Tax Deducted	0.00	0.00
15. Accounting Charges Payable	79416.00	32430.00
16. IGNOU fee payable	133350.00	0.00
17. TDS	0.00	0.00
18. Sundry Creditors	15000.00	0.00
TOTAL(A)	868457.00	705425.00
B. PROVISIONS		
1. Gratuity	0.00	0.00
2. Superannuation/Pension	0.00	0.00
3. Leave Encasment	0.00	0.00
4. Claims	0.00	0.00
5. GPF	865053.00	648556.00
TOTAL(B)	865053.00	648556.00
TOTAL(A) + (B)	1733510.00	1353981.00

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants

R. V. Suchanng
 Chairman
 IHMCTAN
 Shillong

Principal
 IHMCTAN
 Shillong


 Susanta Roy, FCA
 Proprietor

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001
INSTITUTE'S MAIL ACCOUNT
SCHEDULES TO BALANCE SHEET AS ON MARCH 31, 2011

(Amounts in Indian Rupees)

SCHEDULE 5 FIXED ASSETS, LOANS AND BORROWINGS :		Current Year	Previous Year
1.	Land		
a.	Freehold-State Government	0.00	0.00
b.	Leasehold	0.00	0.00
2.	Buildings		
a.	on freehold land	119735727.00	37866321.00
b.	on leasehold land	0.00	0.00
c.	ownership-flat/premises	0.00	0.00
d.	superstructures on land not belonging to the Institute	4993953.38	3139375.09
3.	Plant and Machinery	0.00	0.00
4.	vehicles	471837.54	555102.99
5.	Office Equipment	467027.95	492754.65
6.	Kitchen Equipment	3188755.56	3179961.13
7.	Computers/Peripherals	157874.85	299337.13
8.	Furniture and Fixtures	8288108.18	7650199.09
9.	Electrical Equipment	827783.20	973862.59
10.	Books and Periodicals	146058.57	310860.43
11.	Tubewell and Water Supply	298381.26	249087.78
12.	Audio Visual Equipment	0.00	0.00
13.	Laboratory Equipment	0.00	0.00
14.	Compound and Fencing	0.00	0.00
15.	Institution LPF Line A/c	0.00	0.00
16.	Sport Material	3552.26	3946.95
17.	Technical Equipment	0.00	0.00
18.	Bakery Equipment	0.00	0.00
19.	Boundary Wall	3697325.06	4108138.96
20.	Cafeteria Mawkdok	32929.20	0.00
TOTAL		142309314.03	58828947.80
SCHEDULE 6- INVESTMENTS FROM EAMARKED/		Current Year	Previous Year
ENDOWMENT FUNDS			
1.	In Government Securities	0.00	0.00
2.	Other approved Securities	0.00	0.00
3.	Debentures and Bonds	0.00	0.00
4.	Balances with banks-		
i.	State Bank of India-Main Branch	0.00	0.00
ii.	State Bank of India-Polo Bazar Branch	720816.00	720816.00
TOTAL		720816.00	720816.00

Earmarked/Endowment Funds :

1	0.00	0.00
2	0.00	0.00
3	0.00	0.00
4	0.00	0.00
TOTAL	0.00	0.00

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants

R. V. Suchanig
 Chairman
 IHMCTAN
 Shillong

[Signature]
 IHMCTAN
 Shillong

[Signature]
 Susanta Roy, FCA
 Proprietor

Advances to Employees (Non-Interest Bearing)	0.00	0.00
Advance Salary	0.00	0.00
Medical Advance	0.00	0.00
Computer Advance	0.00	0.00
Carriage/Traveling Expenses	0.00	0.00
Student Activity Advance	0.00	0.00
Long term advances to employees (Interest Bearing)	0.00	0.00
House Building	0.00	0.00
Motor Vehicle	0.00	0.00
Others	0.00	0.00
Amounts recoverable in cash or in kind	13660.00	13660.00
On capital account	32903.00	32903.00
On account of	7910.00	7910.00
CBSP		
Others		
Expenses	132786.28	132786.28
Investment	2023862.40	2023862.40
Others	1101284.00	1101284.00
Accrued	0.00	0.00
Investment	0.00	0.00
Others	0.00	0.00
Advances and loans	Rs. 112932.22	Rs. 112932.22
Accrued	Rs. 629262.67	Rs. 629262.67
Others	Rs. 742501.22	Rs. 742501.22
Others	Rs. 742501.22	Rs. 742501.22
Less: Adjusted with the Corpus fund	402031.00	402031.00
TOTAL (A)	3747436.98	3747436.98

[Signature]
 Chairman
 IHMCTAN
 Shillong

[Signature]
 Susanta Roy, FCA
 Proprietor

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION

LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001

INSTITUTE'S MAIN ACCOUNT

SCHEDULES TO BALANCE SHEET AS ON MARCH 31, 2011

(Amounts in Indian Rupees)

SCHEDULE 7- INVESTMENTS-OTHERS:		Current Year	Previous Year
1. In Government Securities		0.00	0.00
2. Other approved Securities		0.00	0.00
3. Deventures and Bonds		0.00	0.00
4. Others (to be specified)		0.00	0.00
TOTAL		0.00	0.00
SCHEDULE 8- CURRENT ASSETS, LOANS, ADVANCES, etc.		Current Year	Previous Year
A. CURRENT ASSETS:			
1. Inventories :			
a) Stores and Spares		0.00	0.00
b) Crockery, cutlery and glassware		0.00	0.00
c) Linen and furnishings		0.00	0.00
d) Stationery		0.00	0.00
e) Training Material (Food items, text books)		0.00	0.00
2. Sundry Debtors :			
a) Debts outstanding for a period exceeding 6 months		0.00	0.00
b) Others		0.00	0.00
3. Cash :			
a) In hand		13660.00	500.00
b) Imprest Account		35903.00	6479.00
4. TDS Receivable		7910.00	0.00
5. Bank Balances :			
a) With Scheduled Commercial Banks :			
i. with State Bank of India in-			
a. Savings Bank Account No. 10196051977		132786.58	2701036.58
b. Savings Bank Account No. 10196051988		2053862.40	3681060.40
ii. Vijaya Bank in Savings Account No. 8305 (GPF)		1101284.00	741431.00
b) With Non-Scheduled Banks :			
i. F.D.R. Account		0.00	0.00
ii. Savings Bank Account		0.00	0.00
6. IHMCTAN Training Centre			
- for the year 2008-09	Rs. 115935.55		
- for the year 2009-10	Rs. 629565.67		
TOTAL	Rs. 745501.22	1425034.83	5328947.80
Less: Adjusted with the Corpus fund	Rs. 745501.22		
7. IHMCTAN Training Center (Receivable)		402081.00	745501.22
TOTAL(A)		3747436.98	7876008.20

R. V. Suckhany

Chairman
IHMCTAN
Shillong

Dipankar
Principal
IHMCTAN
Shillong

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants

Susanta Roy
Susanta Roy, FCA
Proprietor

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001
INSTITUTE'S MAIN ACCOUNT
SCHEDULES TO BALANCE SHEET AS ON MARCH 31, 2011

(Amounts in Indian Rupees)

B. LOANS, ADVANCES AND OTHER ASSETS :

	Current Year	Previous Year
1. Loan		
2. Advances to Employees (Non-Interest Bearing) :		
i. Advance Salary	0.00	0.00
ii. Festival Advance	8850.00	6750.00
iii. Calamity Advance	0.00	0.00
iv. TA	20990.00	15025.00
v. LTCA/c	81877.00	0.00
vi. Winter warm clothing advance	0.00	0.00
vii. Motorcycle Advance	17500.00	34000.00
viii. Advance against GPF Balance	10.00	29510.00
ix. Medical Advance	180000.00	180000.00
x. Computer Advance	32000.00	62328.00
xi. Campus Interview & recruitment advance	16000.00	0.00
xii. Student Activity Advance	25000.00	0.00
3. Long term advances to employees (Interest Bearing) :		
i. House Building	0.00	0.00
ii. Motor Vehicle	0.00	0.00
iii. Others	15000.00	0.00
Advances and other amounts recoverable in cash or in kind or for value to be received :		
i. On capital account	0.00	0.00
ii. CBSP	552000.00	400000.00
iii. Others	0.00	0.00
Prepaid expenses :		
i. Insurance	0.00	0.00
ii. Others	0.00	0.00
Deposits, Telephone, Lease Rent, Electricity, Security, Others	22600.00	22600.00
Income Accrued :		
i. On investment from Earmarked/Endowment funds	0.00	0.00
ii. On investments-others	0.00	0.00
iii. On loans and advances		
a) Accrued and due	0.00	0.00
b) Accrued but not due	0.00	0.00
iv) Others (includes income due unrealized Rs.)	0.00	0.00
Claims receivable		
i. Student Fund	0.00	0.00
ii. Arrear payment	0.00	0.00
IGNOU Remuneration Receivable	3495.00	0.00
Receivable (Others)	635.00	0.00
TOTAL(B)	975957.00	750213.00
TOTAL(A)+(B)	4723393.98	8626221.20

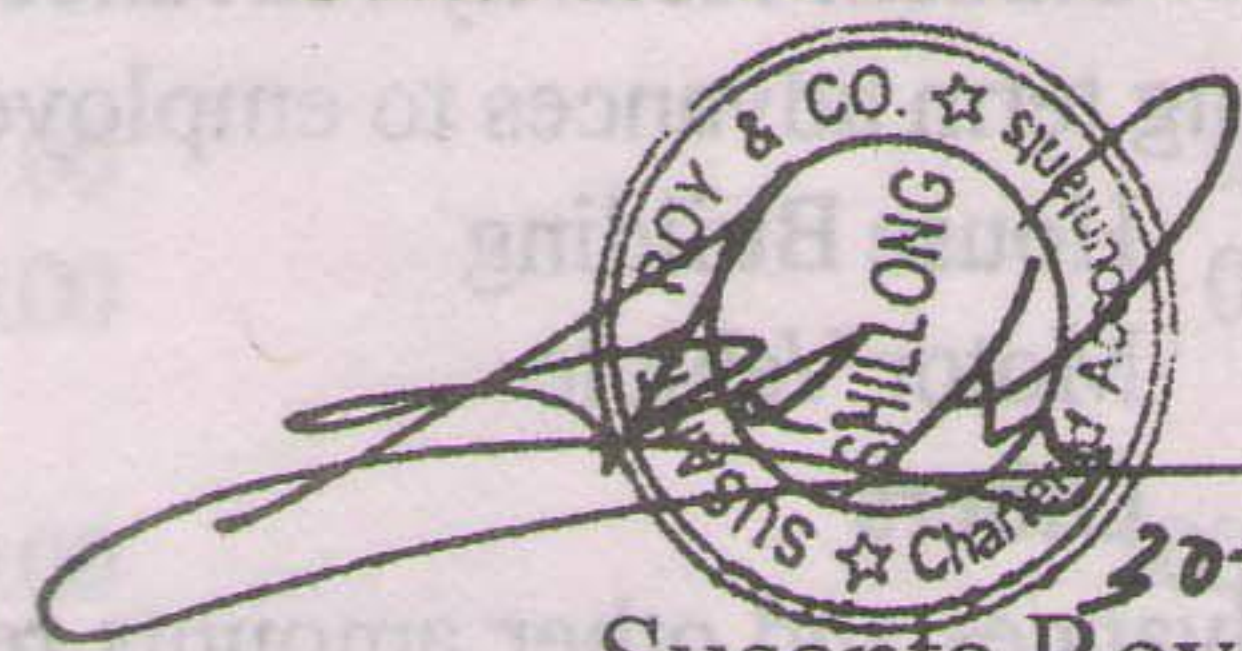
**SCHEDULE 9-MISCELLANEOUS EXPENDITURE
(TO THE EXTENT NOT WRITTEN OFF OR ADJUSTED)**

	Current Year	Previous Year
1. Excess of Expenditure over Income :	0.00	0.00
a. Brought Forward	0.00	0.00
b. Added during the year	0.00	0.00
c. Transferred to Income and Expenditure Account	0.00	0.00
d. Carried Forward	0.00	0.00
2. Deferred Revenue Expenditure		
a. Brought Forward	0.00	0.00
b. Added during the year	0.00	0.00
c. Transferred to Income and Expenditure Account	0.00	0.00
d. Carried Forward	0.00	0.00
3. Others (specify)	0.00	0.00
TOTAL	0.00	0.00

Subject to our report of even date
**For Susanta Roy & Co.
Chartered Accountants**

R. V. Suchanng
Chairman
IHMCTAN
Shillong

[Signature]
IHMCTAN
Shillong


20-12-11
Susanta Roy, FCA
Proprietor

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001
INSTITUTE'S MAIN ACCOUNT

SCHEDULES TO INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 31, 2011

(Amounts in Indian Rupees)

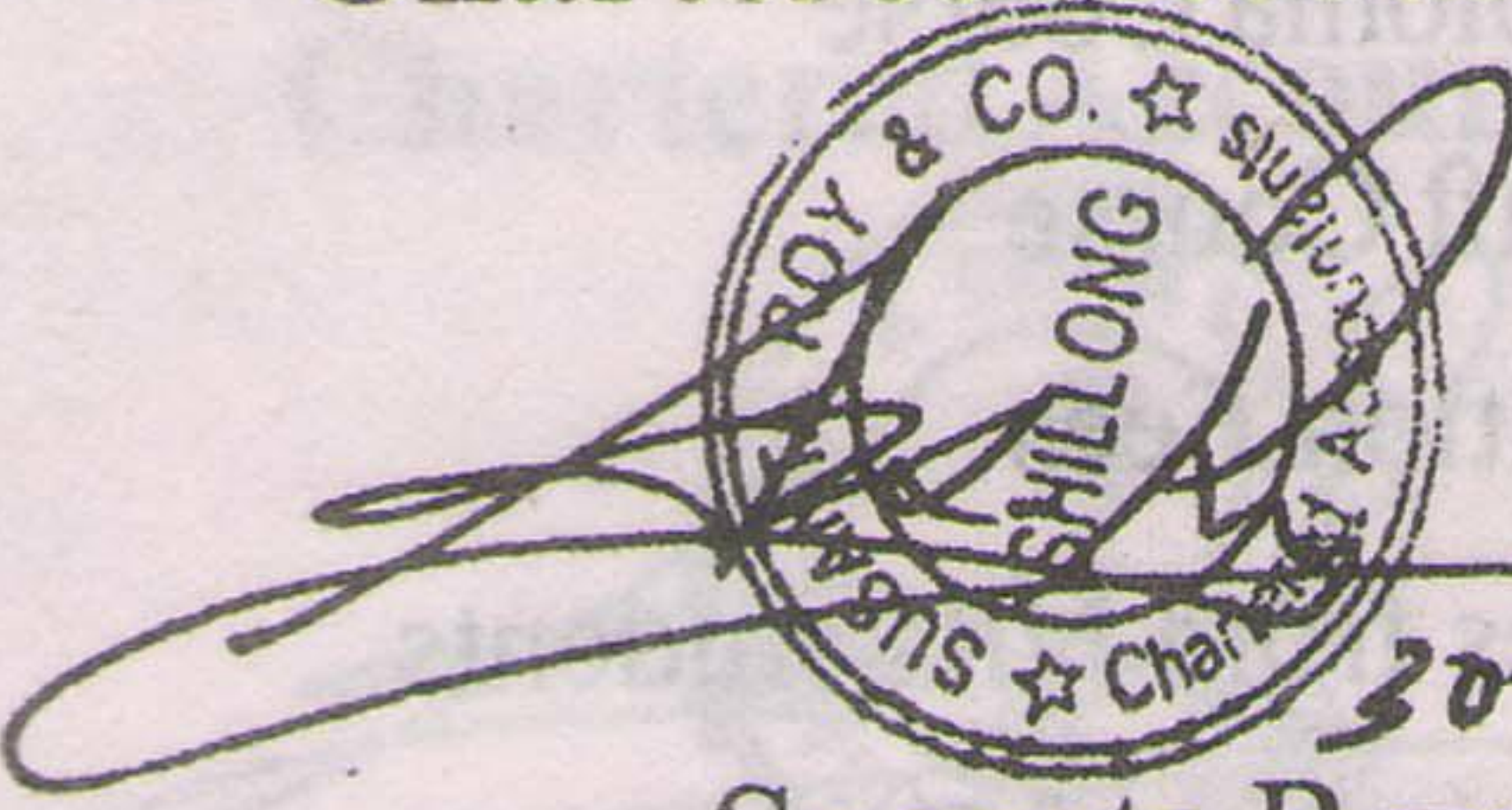
SCHEDULE 10- GRANTS/SUBSIDIES :	Current Year	Previous Year
Irrevocable Grants & Subsidies Received)		
From Government of India	2460470.00	2954000.00
From State Government(s)	107965.00	0.00
From Government Agencies	0.00	0.00
From Institution/Welfare Bodies	359078.00	0.00
From International Organisation	0.00	0.00
Others (Specify)	0.00	0.00
TOTAL	2927513.00	2954000.00
SCHEDULE 11- ACADEMIC RECEIPTS	Current Year	Previous Year
Joint Entrance Examination	0.00	0.00
Diploma Course	0.00	518730.00
Craft Course	0.00	0.00
Tuition Fees	2124900.00	2094150.00
Fees from NRI students	0.00	0.00
Registration Fees	2000.00	0.00
Hostel Fees	1933416.00	1513545.00
Examination Fees	404000.00	355900.00
Operational Fee (Institutional Charges)	2538200.00	2483700.00
Training- Resource Management Society	0.00	44500.00
Training Food and Other Laboratory Materials Fees	2005600.00	1750700.00
Admission Fees	57350.00	42000.00
Certificate Fees	0.00	1100.00
Other Fees	114700.00	1261230.00
Late Fees, Fines and Penalties	33175.00	24305.00
IAF and ITBP Training Course	15000.00	26000.00
Fees for Communication Classes	0.00	0.00
Waiters' Training Course	0.00	0.00
IGNOU Exam Fees	0.00	12050.00
Excess Fees paid by students	0.00	26550.00
Training Fees	9000.00	0.00
IGNOU Fee	0.00	0.00
Institutional Local Fee	1700.00	0.00
Misc. fees	43450.00	0.00
TOTAL	9282491.00	10154460.00
Less : Refunds and Remittances	31905.00	300690.00
NET TOTAL	9250586.00	9853770.00

SCHEDULE 12- INCOME FROM SALES/SERVICES	Current Year	Previous Year
1. Hostel Mess charges from students		
2. Meal charges from staff	33243.00	35483.00
3. Sale of Food	6725.00	0.00
4. Outdoor catering	101545.00	0.00
5. Workshops and Seminars	0.00	4000.00
6. Others	11340.00	936.00
7. Sale of JEE Application Forms	22050.00	4100.00
8. Sale of Journal to Students	900.00	99270.00
9. Miscellaneous receipts	0.00	2090.00
TOTAL	175803.00	145879.00
Less : Remission of Sale Proceeds to National Council	0.00	0.00
TOTAL	175803.00	145879.00

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants

R. V. Guha
 Chairman
 IHMCTAN
 Shillong

W. J. Guha
 IHMCTAN
 Shillong


 Susanta Roy, FCA
 Proprietor

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001
INSTITUTE'S MAIN ACCOUNT

SCHEDULES TO INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 31, 2011

(Amounts in Indian Rupees)

SCHEDULE 13- INCOME FROM INVESTMENTS

(Income from Investment of Earmarked/Endowment Funds transferred to Funds)

	Current Year	Previous Year
1. Interest :		
a) On Term Deposits	0.00	0.00
b) On Bonds/Debentures	0.00	0.00
2. Dividends :		
a) On Mutual Funds Securities	0.00	0.00
3. Others	0.00	0.00
4. IHM, Bhopal	0.00	0.00
TOTAL	0.00	0.00
Less, Transferred to Earmarked Funds		
NET TOTAL	0.00	0.00

SCHEDULE 14- INTEREST EARNED

	Current Year	Previous Year
1. On Term Deposits	0.00	762970.00
2. On Savings Account	266835.00	148649.00
3. On Loans to :		
i. Employees/Staff	0.00	0.00
ii. Others	0.00	0.00
4. On Debtors and Other Receivables	0.00	0.00
Tax Deducted at Source Rs.	0.00	0.00
TOTAL	266835.00	911619.00

SCHEDULE 15- OTHER INCOME

	Current Year	Previous Year
1. Profit on sale/disposal of :		
i. owned assets	0.00	0.00
ii. assets acquired out of grants or received free of cost	0.00	0.00
2. Rent and license fee for quarters	0.00	0.00
3. Water and electricity charges	0.00	0.00
4. Sale of Prospectus, Tender Documents, Journals and Log Books	0.00	29750.00
5. Miscellaneous Receipts (fine from students, medical charges, CGHS, Bus fare, Identity card, sale of old material, newspapers and periodicals and scraps)	0.00	7075.00
6. Deferred Income for the year-to the extent of depreciation for the year	3273690.77	3532936.78
7. Excess of Income Transferred from Training Center 10-11	0.00	115935.55
8. Profit from Operations of the Training Centre (2009-10)	0.00	629565.67
9. Interest on staff advance	6582.00	0.00
10. IGNOU Remuneration	0.00	0.00
11. Other income	12931.00	0.00
TOTAL	3293203.77	4315263.00

SCHEDULE 16- ESTABLISHMENT EXPENSES

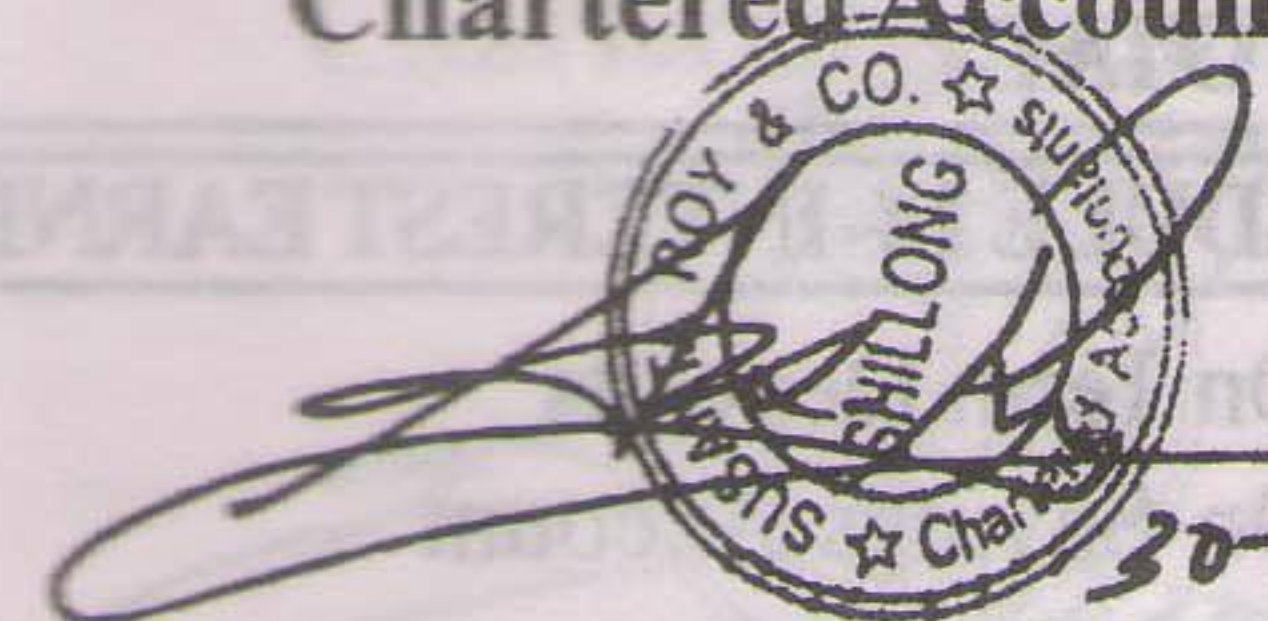
	Current Year	Previous Year
1. Salaries, Wages and Allowances	5001603.00	5497031.00
2. Contribution to Provident Fund		0.00
3. Contribution to other funds-GPF	0.00	204060.00
4. Bonus	0.00	0.00
5. Staff Welfare Expenses	0.00	0.00
6. Expenses on Employees' Retirement and Terminal Benefits (Gratuity, Leave Encashment)	0.00	0.00
7. Guest Faculty	67200.00	42650.00
8. Uniforms	62525.00	71500.00
9. Website Expenses	36700.00	0.00
10. Honorarium	0.00	0.00
TOTAL	5168028.00	5815241.00

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants

R. V. Suchani

Chairman
IHMCTAN
Shillong

[Signature]
Principal
IHMCTAN
Shillong



Susanta Roy, FCA
Proprietor

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001
INSTITUTE'S MAIN ACCOUNT

SCHEDULES TO INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 31, 2011

(Amounts in Indian Rupees)

SCHEDULE 17- OPERATIONAL EXPENSES

	Current Year	Previous Year
1. Consumption of fuel and gas	113890.00	82981.00
2. Water charges	0.00	0.00
3. Electricity charges	412591.00	149723.00
4. Consumption of training material (food)	1202309.00	1827083.00
5. Consumption of glassware, crockery and linen	0.00	0.00
6. DG set running expenses (Fuel)	0.00	0.00
7. Cleaning materials	0.00	0.00
8. Laboratory expenses and chemicals	0.00	0.00
9. Pest control	18000.00	0.00
10. Outdoor Catering Charges	145180.00	21425.00
TOTAL	1891970.00	2081212.00

SCHEDULE 18- ACADEMIC EXPENSES

	Current Year	Previous Year
1. Joint Entrance Examination	28420.00	0.00
2. Diploma Examination	0.00	0.00
3. Consultancy Charges	0.00	0.00
4. Faculty Development	0.00	0.00
5. Workshops and Seminars	77123.00	23666.00
6. Remuneration to Staff for evaluation of answer scripts	0.00	0.00
7. Membership of societies	0.00	0.00
8. Registration fees	0.00	0.00
9. Course Materials	0.00	355.00
10. Campus Recruitment	32900.00	0.00
11. Examination Expenses	164514.00	67120.00
12. Hostel Rent and Expenses	1581580.00	288435.00
13. Student Activities	106892.00	291384.00
14. Children Educational Allowance	34211.00	
15. IGNOU Remuneration and other expenses	0.00	
16. Tuition fees	0.00	
17. Tuition Fee Allowance	23570.00	
18. Honorarium	42970.00	
TOTAL	2092180.00	670960.00

SCHEDULE 19- ADMINISTRATIVE EXPENSES

	Current Year	Previous Year
1. Infrastructure		
a) Rent, rates and taxes	0.00	0.00
b) Electricity charges	0.00	0.00
c) Water charges	64125.00	0.00
d) Security charges	648900.00	482700.00
e) Repairs and Maintenance	232483.00	129167.00
f) Vehicle running expenses, POL	49830.00	21808.00
g) Insurance	11526.00	0.00
h) Suspense	0.00	0.00
i) Medical Reimbursement	136664.00	0.00
j) M/S Kyrview		0.00

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001**

SCHEDULES TO INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 31, 2010

(Amounts in Indian Rupees)		
2. Communication		
a) Postage and telegram	28479.00	33069.00
b) Telephone and fax	80866.00	31156.00
3. Others	0.00	0.00
a) Printing (prospectus, log book, journal) and stationary consumed	181468.00	289611.00
b) Newspapers and periodicals	0.00	2030.00
c) Travelling and conveyance	346361.00	188371.00
d) Advertisement and publicity	195551.00	82236.00
e) Legal and professional charges	0.00	3850.00
f) Auditors' remuneration	11030.00	16545.00
g) Housekeeping Charges	0.00	13600.00
h) Bank charges	6934.00	5676.00
i) BOG Meeting expenses	5093.00	28449.00
j) Loss on sale of assets	0.00	0.00
k) Provision for bad and doubtful debts/advances	0.00	0.00
l) Irrecoverable balances written off	0.00	0.00
m) Other miscellaneous expenses	0.00	4099.00
n) Prior period adjustments	0.00	0.00
o) Office expenses	43682.00	11885.00
p) Freight	0.00	2926.00
q) Others	559890.00	0.00
r) Remission of Sale Proceeds to National Council	0.00	0.00
s) Accounting Charges	205158.00	0.00
t) Professional Tax paid	62830.00	0.00
u) Expenditure incurred for Training Centre	0.00	585816.00
TOTAL	2870870.00	1932994.00

SCHEDULE 20-GRANTS, SUBSIDIES, etc. GIVEN TO

OTHER ORGANISATIONS

	Current Year	Previous Year
1. Grants given to institutions/organisation		0.00
2. Subsidies given to Institutes/Organisations		0.00
TOTAL	0.00	0.00


SCHEDULE 21-INTEREST

	Current Year	Previous Year
1. Interest subsidy on HBA and MCA to staff from banks and housing finance institutions		0.00
TOTAL	0.00	0.00

R. V. Suchang
Chairman
IHMCTAN
Shillong

[Signature]
IHMCTAN
Shillong

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants


30-03-11
Susanta Roy, FCA
Proprietor

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001
SCHEDULES TO INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 31, 2010

SCHEDULE 22-OTHER EXPENSES

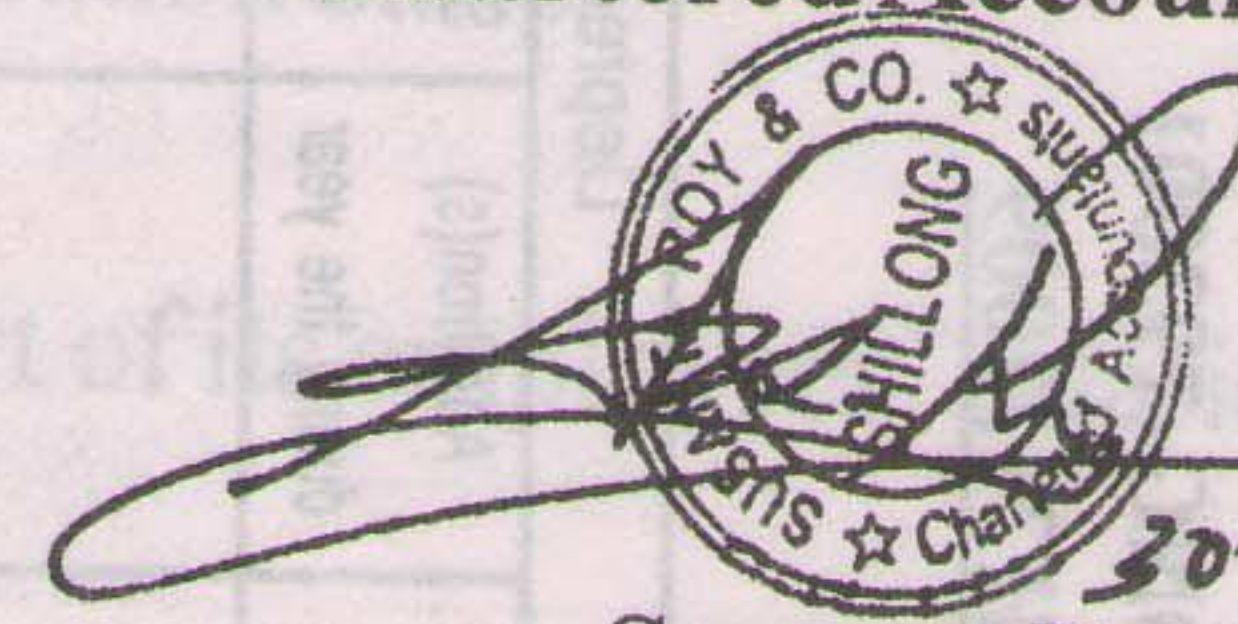
(Amounts in Indian Rupees)

	Current Year	Previous Year
Loss from operations of the Training Centre	0.00	0.00
TOTAL	0.00	0.00

R. V. Suchrang
 Chairman
 IHMCTAN
 Shillong

W. J. Jaisankar
 IHMCTAN
 Shillong

Subject to our report of even date
 For Susanta Roy & Co.
 Chartered Accountants



Susanta Roy, FCA
 Proprietor

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION
LUMPYNGAD :: BISHOP COTTON ROAD :: SHILLONG-793001
SCHEDULES TO BALANCE SHEET AS ON MARCH 31, 2009**

(Amounts in Indian Rupees)

SCHEDULE 23- STATEMENT OF DEPRECIATION

Particulars of assets	Rate of Depm.	Gross Block					Depreciation				Net Block	
		Opening Balance	Addition(s) during the year	Sale/Deductions during the year	Adjustment	Closing Balance	Opening Balance	Addition(s) during the year	Sale/Deductions during the year	Closing Balance	As on 31.03.2008	As on 31.03.2009
1. Land												
a. Freehold-State												
Government	0%	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
b. Leasehold	0%	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
2. Buildings		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
a. on freehold land	0%	37866321.00	82600000.00	0.00	730594.00	119735727.00	0.00	0.00	0.00	0.00	37866321.00	119735727.00
b. on leasehold land	10%	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
c. ownership-flat/premises	10%	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
d. superstructures on land not belonging to the Institute	10%	3839605.00	1678868.00	0.00	730594.00	6249067.00	700229.91	554883.71	0.00	1255113.62	3139375.09	4993953.38
3. Plant and Machinery		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
4. Vehicles	15%	939472.48	0.00	0.00		939472.48	384369.49	83265.45	0.00	467634.94	555102.99	471837.54
5. Office Equipment	15%	881975.00	56690.00	0.00		938665.00	389220.35	82416.70	0.00	471637.05	492754.65	467027.95
6. Kitchen Equipment	15%	5233322.00	571516.00	0.00		5804838.00	2053360.87	562721.57	0.00	2616082.44	3179961.13	3188755.56
7. Computers/Peripherals	60%	3924172.80	95350.00	0.00		4019522.80	3624835.67	236812.28	0.00	3861647.95	299337.13	157874.85
8. Furniture and Fixtures	10%	10319457.25	1558810.00	0.00		11878267.25	2669258.16	920900.91	0.00	3590159.07	7650199.09	8288108.18
9. Electrical Equipment	15%	1583049.00	0.00	0.00		1583049.00	609186.41	146079.39	0.00	755265.80	973862.59	827783.20
10. Books and Periodicals	60%	2009611.00	54286.00	0.00		2063897.00	1698750.57	219087.86	0.00	1917838.43	310860.43	146058.57
11. Tubewell and Water Supply	15%	413933.00	101949.00	0.00		515882.00	164845.22	52655.52	0.00	217500.74	249087.78	298381.26
12. Audio Visual Equipment		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
13. Laboratory Equipment		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
14. Compound and Fencing	10%	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
15. Institution LPF Line A/c		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
16. Sport Material	10%	9169.00	0.00	0.00		9169.00	5222.05	394.70	0.00	5616.75	3946.95	3552.26
17. Technical Equipment		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
18. Bakery Equipment		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
19. Boundary Wall	10%	6990000.00	0.00	0.00		6990000.00	2881861.04	410813.90	0.00	3292674.94	4108138.96	3697325.06
20. Cafeteria Mawkdok	10%		36588.00			36588.00		3658.80		3658.80	0.00	32929.20
TOTAL		74010087.53	86754057.00	0.00		160764144.53	15181139.74	3273690.77	0.00	18454830.51	58828947.80	142309314.03

INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION
Bishop Cotton Road :: Lumpyngad :: Shillong-793001

SCHEDULE 24- SIGNIFICANT ACCOUNTING POLICIES

1. ACCOUNTING CONVENTION :

The financial statements of Institute of Hotel Management, Catering Technology and Applied Nutrition (hereafter referred to as Institute) are prepared on the basis of historical cost convention and on accrual method of accounting.

2. GOVERNMENT GRANTS :

Government Grants have been accounted for keeping in view the provisions of Accounting Standard-12 issued by the Institute of Chartered Accountants of India and on actual realisation basis.

3. RETIREMENT BENEFITS :

The Institute makes provisions for retirement benefits by transferring a part of its employees' salaries to a savings bank account held with Vijaya Bank.

The deductions for of retirement benefits of the employees on deputation are remitted to the respective employees' stations-of-origin.

4. DEPRECIATION :

The Institute follows the provisions of Accounting Standard 6- Depreciation Accounting and has the following to disclose-

- a. Depreciation for a year is calculated on the written down value of the asset.
- b. Depreciation on assets is charged as with reference to the rates specified for such assets in the Income-tax Act, 1961.

5. FIXED ASSETS :

Schedule 22 has been prepared keeping in mind the disclosure requirements of Accounting Standard 10- Accounting for Fixed Assets.

R. V. Suchanig
 Chairman
 IHMCTAN
 Shillong

W. J. ...
 IHMCTAN
 Shillong

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants



20-12-11
 Susanta Roy, FCA
 Proprietor

INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION
Bishop Cotton Road :: Lumpyngad :: Shillong-793001

SCHEDULE 25- CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS

1. Contingent Liabilities - NIL
2. The Institute is exempt from payment of income tax under section 10(23C)(iiiab), thus there is no need for making a provision for income-tax.
3. Remuneration of the Statutory Auditors has been arrived at as under :

a. Audit Fees -	Rs. 10000.00
b. Service Tax @ 10.30% of Audit Fees -	Rs. 1030.00
TOTAL	Rs. 11030.00
4. Previous Year's figures have been re-grouped wherever necessary.
5. Advance received from student as College fees amounting to Rs. 21450/- & Hostel Fees amounting to Rs. 13382/-. This sum has been shown a current liability pending adjustment in the ensuing financial year.
6. Rs. 7,30,594.00 being the expenditure on infrastructure not belonging to the institute wrongly booked under building (Free Hold) in earlier years has been transferred to infrastructure not belonging to superstructures on land no belonging to the Institute.
7. Details of advances to staff are as under:-


Sl. No.	Nature of advance/Name of the staff member	Amount (Rs.)	Total (Rs.)
1	MEDICAL ADVANCE		
	a. S. Makdoh	180000	180000
2.	MOTORCYCLE ADVANCE		
	a. S. Makdoh	9000	
	b. W. Khongwar	8500	17500
3.	COMPUTER ADVANCE		
	a. C. P. Rane	16000	
	b. B. Kharshiing	16000	32000

8. No depreciation on building has been provided as the assets is still under construction and not put to use.

Subject to our report of even date
For Susanta Roy & Co.
Chartered Accountants

R. V. Sucheng
 Chairman
 IHMCTAN
 Shillong

D. Prinsip
 IHMCTAN
 Shillong


 Susanta Roy, FCA
 Proprietor